

**MINUTES OF THE REGULAR MEETING OF THE TOWN COUNCIL
OF THE TOWN OF HIGHFILL, BENTON COUNTY, ARKANSAS
HELD ON TUESDAY, MARCH 9, 2010**

The Town Council of the Town of Highfill, Benton County, Arkansas, met in regular session at the Highfill Community Building, Tuesday, March 9, 2010 at 6:30 p.m.

Mayor Chris Holland called the Town Council meeting to order.

Attendance Roll Call:

The following were present: Mayor Chris Holland, Recorder-Treasurer Stacy Digby, and Aldermen: Toby Lester, Keven Varner, James "Butch" Wiand, and Sandy Evans. Alderman Richard Boles was absent. The city's attorney Steve Miller was also present. See attendance sheet for others attending.

The minutes of the regular meeting of the Town Council dated February 11, 2010 were presented. The Mayor asked if there was any discussion. Alderman Toby Lester made a motion to waive the reading and accept the minutes for that meeting in their present form. Alderman Keven Varner seconded the motion. Lester, Varner, Wiand and Evans voted yes. There were no votes in opposition. Motion carried.

Review of Department and Commission Reports

Written reports were submitted by the following persons for the following departments and commissions, and copies of each are attached:

<u>Department / Commission</u>	<u>Report Submitted By</u>
Street and Maintenance Department Report	Kently Insko (Submitted Late)
Fire Department Report	Chief Jeremy Jackson
Police Department Report	Chief Jack Sanders
Parks Commission Report	NONE SUBMITTED
Water & Wastewater Report	Frank Holzkamper
Building Inspection /Code Enforcement Report	Rob Holland

There was a brief discussion by Rob Holland about an equipment problem that required some batteries be replaced.

Alderman Varner asked Frank Holzkamper if the Town had received the signed Contract Amendment from the Airport. Frank reported that he had spoken with Scott Van Laningham, who had indicated that the amendment was approved but they did request a copy of the Town's new Ordinance since it impacted the amendment. Frank provided them with a copy of the Ordinance and is still waiting to receive the signed Contract Amendment.

Alderman Varner asked Fire Chief Jeremy Jackson if they had received and installed the new Hurst Pump. Chief Jackson reported that the replacement Hurst Pump had been delivered and installed and was used on the same day.

Open Hearing

The Mayor opened the floor to the public. The Mayor noted that Rob Holland, James Wiand and Keven Varner had reviewed the electrical service plans for the new Town Hall building. After reviewing the plans, they determined that the electrical requirements could be downsized and recommended some changes, such as a 200 amp service instead of a 400 amp service to save money for the Town. The additional savings that was created was then used to purchase a 25 KW standby generator for the new Town Hall. This will allow it to also be used as a shelter. They Mayor then reported that the concrete had been poured for the foundation of the new Town Hall building and that construction was progressing, weather permitting. There was then a brief discussion regarding future signage for the new Town Hall. There was no further discussion from the public. The Mayor declared the hearing closed.

Old Business

There was no old business to be discussed.

New Business

The first item of new business was an Ordinance amending Ordinance No. 2008-19, as amended by Ordinance No. 2009-10 and Ordinance No. 2009-15, that provided for, approved, adopted and revised the year 2009 Budget for the Town. A motion was made by Alderman Keven Varner to suspend and dispense with the rule requiring the reading of an ordinance, in full, on three different days and read said Ordinance by title only, and the motion was seconded by Alderman James Wiand. Lester, Varner and Wiand voted in favor of the motion. Evans voted no. The Mayor then cast the fourth vote in favor of suspending the rule. The Mayor declared that at least two-thirds of the members of the council voted in favor of the motion and an ordinance entitled:

“AN ORDINANCE TO AMEND ORDINANCE NO. 2008-19, AS AMENDED BY ORDINANCE NO. 2009-10 AND ORDINANCE NO. 2009-15, THAT PROVIDED FOR, APPROVED, ADOPTED AND REVISED THE YEAR 2009 BUDGET FOR THE TOWN OF HIGHFILL, ARKANSAS.”

was read by title only.

Next, a motion was made by Alderman Toby Lester to adopt said ordinance and the motion was seconded by Alderman James Wiand. Lester, Varner, Wiand and Evans voted yes. There were no votes in opposition. The motion carried. The Mayor then declared the Ordinance adopted and signed the Ordinance, which was later attested by the Town Recorder and sealed with the seal of the Town. The Ordinance was given No. 2010-05.

The next item on the agenda was an Ordinance accepting the annexation of certain lands owned by Tim Long a/k/a Timothy Long, and the Aubrey Long Revocable Trust dated May 4, 1990 (Harry Long), Tina Long, Trustee. A motion was made by Alderman Toby Lester to suspend and dispense with the rule requiring the reading of an ordinance, in full, on three different days and read said Ordinance by title only, and the motion was seconded by Alderman Keven Varner. Lester, Varner and Wiand voted in favor of the motion. Evans voted no. The Mayor then cast the fourth vote in favor of suspending the rule. The motion carried. The Mayor declared that at least two-thirds of the members of the council voted in favor of the motion and an ordinance entitled:

“AN ORDINANCE ACCEPTING THE ANNEXATION INTO THE TOWN OF HIGHFILL, ARKANSAS, OF CERTAIN LANDS OWNED BY TIM LONG A/K/A TIMOTHY LONG, AUBREY LONG REVOCABLE TRUST DATED MAY 4, 1990 (HARRY LONG), TINA LONG TRUSTEE, CONTIGUOUS TO AND ADJOINING THE TOWN, AND MAKING SAME A PART OF THE TOWN OF HIGHFILL, BENTON COUNTY, ARKANSAS.”

was read by title only.

Next, a motion was made by Alderman Keven Varner to adopt said ordinance and the motion was seconded by Alderman James Wiand. Lester, Varner, Wiand and Evans voted yes. There were no votes in opposition. The motion carried. The Mayor then declared the Ordinance adopted and signed the Ordinance, which was later attested by the Town Recorder and sealed with the seal of the Town. The Ordinance was given No. 2010-06.

The next item of new business on the agenda was a Resolution authorizing the Mayor to transfer excess sales tax revenue from the Water Improvement Fund to the General Fund. A motion to approve the Resolution was made by Alderman Toby Lester and seconded by Alderman Keven Varner. Lester, Varner, Wiand and Evans voted in favor of the motion. There were no votes in opposition. Motion passed. The Resolution was given No. 03-2010.

Financial Report

The Financial Report for the month of February 2010 was presented for review (see attached). A motion was made by Alderman James Wiand to approve the Financial Report. The motion was seconded by Alderman Toby Lester. Lester, Varner, Wiand and Evans voted in favor of the motion. There were no votes in opposition. Motion passed.

Mayor's Report

- 1) The Mayor reported that the Town had been seeking two grants. The first was for \$750,000 to work on the intersection at Duke Hill. The second was for \$500,000 to work on a bridge on Hutcheson Road. The Mayor reported that they had been informed by the State that the Town would not be receiving the grant relating to the intersection; however, they did request additional documents and information regarding the grant for the Hutcheson Road bridge. It appeared that there was still a possibility of receiving that grant.
- 2) The Mayor informed the council that Rob Holland and Jeremy Jackson would be going to Little Rock to accept a grant the Town had received to purchase new turnout gear.
- 3) The Mayor discussed the cost of copying, printing, the paper and other costs that went into the preparation of the Agenda packets for the meetings. The Mayor stated that he would like to try to make this process paperless in order to save money and help the environment. He noted that they were looking into the possibility of utilizing laptops for the information needed for the meetings. He said Rob Holland had been researching it and thought the savings made by not printing out the council packets every month might pay for the laptops and eventually save the Town money. There was also a discussion regarding e-mailing Agenda packets rather than printing and copying them. Several members of the council agreed to receive their future Agenda packets via e-mail and were asked to provide Jeanetta with the e-mail addresses for this purpose.
- 4) The Mayor noted that in the past repairs and maintenance to the roads had been performed using SB2 gravel. The Mayor asked if anyone knew if using creek gravel on the roads was legal. The city's attorney said he would research this issue. The Mayor said he had been approached by someone from Oklahoma who stated that they could remove creek gravel there and sell it to the Town as filler for roadwork maintenance and repairs. The Mayor wanted to look into the possibility of purchasing the creek gravel from the Oklahoma vendor as it was less expensive than the SB2 gravel. He said he was pursuing it as a possibility for road buildups, maintenance and repairs.

Discussion

Jeanetta Evans reported that Mark Chew, the doctor that the Town has been sponsoring, would be finishing medical school in June. He then would intern in Fayetteville for two years.

Adjournment

There being no further business to come before the Council, a motion to adjourn was made by Alderman Keven Varner and seconded by Alderman Toby Lester. All voted in favor. Motion carried. Meeting adjourned.

APPROVED:

ATTEST:

Chris Holland, Mayor

Stacy Digby, Town Recorder

(SEAL)